IMPORTANT THINGS TO KNOW ABOUT YOUR ELECTION PAY

REQUIRED PAPERWORK:

1. Completed Contact Information Sheet
2. Completed W-4
3. Completed I-9 (current photo ID, Social Security Card OR Passport – NO COPIES)
4. Direct Deposit form with a voided check

IRS PAY RULES:

1. Income taxes ARE NOT withheld from your pay;
2. Social Security & Medicare taxes ARE NOT withheld from your pay if you earn less than $2,299 in the calendar year; and
3. If you earn more than $2,300 in pay for the calendar year, the entire amount paid in that year is taxed Social Security and Medicare as you reach that threshold. Any payment after that, through the end of the year, will be taxed as well.
4. You will receive a W-2 only if you make more than $600 for the year.

PAY RATE:

Presiding/Alternate Judges: $12/hr.
Clerks: $10/hr.

PAY POLICY:

You may be compensated for up to 1 hour of setup prior to the start of early voting and/or Election Day and up to 30 minutes for break-down of the polling location at the end of early voting and/or Election Day. If circumstances require an extension of time to complete these tasks, contact the Elections Department to obtain approval.

With the exception to the time described above, you should arrive no earlier than 15 minutes prior to the start of each voting day and leave no later than 15 minutes after the end of each voting day. Time indicated on your compensation sheet outside of the approved schedule will be removed and you will be notified in writing.